



Eastbourne & District Mini Club - Constitution

1. Name

The name of the club is "Eastbourne and District Mini Club"

2. Interpretation

2.1 The "club" means the "Eastbourne and District Mini Club"

2.2 The "rules" means the club's rules attached to the end of this constitution.

2.3 A "member" is a Full Member, an Associate Member or a Junior Member as defined elsewhere in this constitution.

2.4 "The officers" mean the committee consisting of:

- Chairman
- Secretary
- Treasurer
- Event Secretary
- Membership Secretary
- Publicity / Newsletter Secretary
- Club Stand Coordinator
- Website Administrator

3. Objectives

The clubs objectives are:

3.1 to provide organised group visits to car shows and events

3.2 to raise money for local charities

3.3 to enable members to meet monthly

3.4 to encourage club social activity

3.5 to provide an internet based discussion forum

3.6 to provide a network of mini related technical support

4. Membership

There are three classes of membership:

1. Full Member: This is the main membership class, individuals joining the club need to enrol as Members.

2. Associate Member: If individuals who are already Members wish family / friends to join them on club events then those family / friends need to enrol as Associate Members.
3. Junior Members: If individuals who are already members wish their children / dependants to join them on club events then those family / friends will be considered as Junior Members.

Each car partaking in a Club Event needs to have at least one Full Member in it. All other people in that car need to be Associate Members (unless Junior Members)

A person is considered a Full Member of the club if all of the following has occurred:

- The person has completed the Annual Application Form for the current year
- The person has paid the Membership Fees for the current year
- The person is in possession of a valid membership card for the current year
- The person can produce the valid membership card if requested by a committee member

A person is considered an Associate Member of the club if all of the following has occurred:

- The person has completed the Annual Application Form for the current year
- The person has paid the Associate Membership Fees for the current year
- The person is in possession of a valid membership card for the current year
- The person can produce the valid membership card if requested by a committee member

A person is considered a Junior Member of the club if all of the following has occurred:

- The person is a child / dependent of a Member
- The person is under 16 on the 1st January of that current membership year

Junior Members do not need to complete an application form, pay a membership fee or have a membership card. The Membership Secretary shall maintain a record of all Junior Members.

5. Election of members

Every application for membership shall be considered by the membership secretary or the committee at their absolute discretion.

6. Rights of members

Subject to this constitution and the club rules, all members are entitled to represent the club at mini related car shows and events.

7. Subscriptions

7.1 The annual subscriptions shall be determined by the committee and approved by the Annual General Meeting.

7.2 Any member whose annual subscription is unpaid on the payment date set out in the Rules ceases to be a member of the club and forfeits all rights in and claims upon the club and its property.

8. Expulsion of members

8.1 If any member contravenes any of the Rules or any decision taken by the committee or if the members conduct is in the opinion of the committee injurious to the character of the club or objectionable in any respect then a sub committee appointed from the committee for this purpose may take such action as they think fit and in particular that member may be expelled from the club and shall then cease to be a member of the club, and all sums that have been paid by the member are forfeited.

8.2 If a member is expelled under 8.1 the Secretary shall send a written notification of such expulsion to his last registered address.

8.3 A member expelled under 8.1 may appeal by giving written notice of appeal to the Secretary within 21 days from the posting of the notice of expulsion.

8.4 Upon receipt of a notice of appeal a sub committee of at least 3 officers must be convened within 28 days and the member will be entitled to attend the sub committee and have the opportunity to justify or explain their conduct. The appeal may be determined by the sub committee at their absolute discretion. If the sub committee rescinds the expulsion, then the member must be reinstated as from the date of the expulsion.

9. Annual General Meeting

9.1 The club must hold a general meeting in each year as its annual general meeting in addition to any other meetings in the year, and must specify the meeting as the annual general meeting in the notices calling it.

9.2 Not more than 14 months may elapse between one annual general meeting of the club and that of the next.

9.3 The annual general meeting must be held at such time and place as the committee appoint.

10. Extraordinary general meetings

10.1 All general meetings other than the annual general meeting must be called extraordinary general meetings.

10.2 The committee may, whenever they think fit, and must on a requisition received in writing by at least 10% of the clubs members convene an extraordinary general meeting.

10.3 A requisition made by members must state the object of the meeting proposed to be called, and must be signed by the requisitionists and deposited with the Secretary.

10.4 On receipt of the requisition the committee must immediately proceed to convene an extraordinary general meeting within 30 days from the date of deposit of the requisition.

11. Changes to the Rules

11.1 The Rules may only be added to, amended or deleted at a general meeting and require agreement by the committee.

11.2 Only members can propose and second a resolution to change the rules and they must be present at the meeting.

12. Notice of meetings

Accidental omission to give notice of any meeting to or non-receipt of such notice by any member does not invalidate the proceedings of the meeting.

13. Quorum

No agreements may be made at any general meeting unless at least 3 members of the committee are present.

21. Retirement of officers and committee members.

21.1 At every annual general meeting of the club all the committee members must retire from their office.

21.2 The retiring officers and committee members are eligible for re-election at the same meeting.

22. Election of committee members

22.1 Any member nominated to join the committee will only be elected if two proposes attending the meeting support that member's election to the committee.

23. Accounts

23.1 The committee must ensure that proper books of account are kept in respect of all sums of money received and expended by the club and the matters in respect of which the receipts and expenditure take place.

23.2 The committee must keep a record of the assets and liabilities of the club.

23.3 The committee must lay before the club at the annual general meeting an account of income and expenditure, assets and liabilities.

24. Powers of the committee

24.1 The committee shall invest the clubs assets in bank accounts of its choosing.

24.2 Funds shall be withdrawn from bank accounts by any two approved signatories.

24.3 The approved signatories shall be the chairman, secretary, and treasurer.

25. Dissolution

Upon dissolution of the club the remaining assets of the club shall be distributed to a deserving charity or a like minded mini club as decided by the committee.

Club Rules

1. Subscriptions

- a. The subscription year runs from 1st January to 31st December inclusive.
- b. Subscriptions must be paid in full by 31st January in any year.
- c. Subscriptions paid by new members who give their application form to the membership secretary between the 1st January and the 30th September will cover the remaining months of the current year.
- d. Subscriptions paid by new members who give their application form to the membership secretary after the 1st October will cover the following year as well as the remaining months of the current year.
- e. Any member whose annual subscription is unpaid by 31st January in any year ceases to be a member of the club and forfeits all rights in and claims upon the club and its property.

2. Misconduct

A member may be asked to leave the event, car show or meeting or may be expelled from the club if their conduct is in the opinion of the committee injurious to the character of the club or objectionable in any respect.